



**OWL.**  
Our Whiston Library

# Volunteer Application Form

<b>FULL NAME</b>			
<b>DATE OF BIRTH</b>			
<b>ADDRESS (INCLUDING POSTCODE)</b>			
<b>PHONE</b>	HOME	WORK	MOBILE
<b>EMAIL ADDRESS</b>			
<b>If you are under 16, please ask your parent or guardian to fill in the section below</b>			
<b>NAME OF PARENT</b>			
<b>CONTACT INFO (IF DIFFERENT FROM ABOVE)</b>			
<b>SIGNATURE</b>	I give my child permission to be a Whiston Library Volunteer		

## VOLUNTEERING

<p><b>WHAT TYPE OF VOLUNTEER WORK WOULD YOU LIKE TO DO?</b> (Tick as many as apply, &amp; feel free to add something not on the list.)</p>	<p><input type="checkbox"/> General library duties (eg, shelving books, help desk)</p> <p><input type="checkbox"/> Admin/secretarial</p> <p><input type="checkbox"/> IT support</p> <p><input type="checkbox"/> Computer help &amp; supervision</p> <p><input type="checkbox"/> Odd jobs</p> <p><input type="checkbox"/> Cleaning</p> <p><input type="checkbox"/> Fundraising</p> <p><input type="checkbox"/> Other jobs (please tell us how you'd like to help below)</p>	
<p><b>WHEN ARE YOU AVAILABLE TO VOLUNTEER?</b> (You can help for as little as an hour or two or as long as a full day. Opening hours aren't decided yet, &amp; will depend on what time volunteers are able to give.)</p>	<p><input type="checkbox"/> Monday</p>	<p>Time(s)</p>
	<p><input type="checkbox"/> Tuesday</p>	<p>Time(s)</p>
	<p><input type="checkbox"/> Wednesday</p>	<p>Time(s)</p>
	<p><input type="checkbox"/> Thursday</p>	<p>Time(s)</p>
	<p><input type="checkbox"/> Friday</p>	<p>Time(s)</p>
	<p><input type="checkbox"/> Saturday</p>	<p>Time(s)</p>
	<p><input type="checkbox"/> Sunday</p>	<p>Time(s)</p>

## QUALIFICATIONS, SKILLS & EXPERIENCE

<b>WHAT QUALIFICATIONS DO YOU HAVE?</b> (O-levels, GCSEs, A-levels, diplomas, vocational certificates, degrees, etc)		
<b>WHAT SKILLS DO YOU HAVE?</b> (Eg, computer, IT, DIY, customer service)		
<b>WHAT EXPERIENCE DO YOU HAVE?</b> (Eg, jobs, volunteering, working with young people or elderly)		
<b>REFERENCES</b>	Please provide name & contact details of <u>two</u> people (trusted members of the community, such as teachers, doctors or employers, except family) who can provide references for you.	
<b>1</b>	NAME	PHONE
	ADDRESS	
<b>2</b>	NAME	PHONE
	ADDRESS	
<b>WHAT DAYS &amp; TIMES ARE YOU AVAILABLE FOR AN INFORMAL INTERVIEW?</b>		

## EQUAL OPPORTUNITIES

You do not have to fill in this section, but it will help us if you do. Your answers will be separated from the rest of your application and will not influence your volunteering. We treat your answers with strict confidentiality.

<b>NAME</b>	
<b>DATE OF BIRTH</b>	
<b>DO YOU HAVE A DISABILITY?</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>WHAT IS YOUR ETHNIC GROUP?</b>	
<b>White</b> <input type="checkbox"/> British <input type="checkbox"/> Irish <input type="checkbox"/> Other white background (explain)	<b>Black or Black British</b> <input type="checkbox"/> Caribbean <input type="checkbox"/> African <input type="checkbox"/> Other black background (explain)
<b>Asian or Asian British</b> <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Other Asian background (explain)	<b>Mixed</b> <input type="checkbox"/> White & Black Caribbean <input type="checkbox"/> White & Black African <input type="checkbox"/> White & Asian <input type="checkbox"/> Other mixed background (explain)
<b>Chinese or other ethnic group</b> <input type="checkbox"/> Chinese <input type="checkbox"/> Other (explain)	

## AND FINALLY...

We will contact you soon to arrange an informal interview at a time that suits you.



**O.W.L.**  
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No one is excluded from volunteering at Whiston Library, but for some activities involving children and elderly or vulnerable adults, you may be screened (CRB check). This is a legal requirement.

The personal information you submit with this application will be stored on a computer database and treated with respect for your privacy.

Please return the form to the person or place you received it from, but save this information page for your own records. If you have any questions, your point of contact is:

David Kernick (OWL Volunteer Coordinator)

Tel. 0783 5090752

Email: kernick@gmail.com

Website: [www.whistonlibrary.org.uk](http://www.whistonlibrary.org.uk)